

**TOWN OF WATERFORD  
DEVELOPMENT REVIEW BOARD  
July 16, 2018 MINUTES**

**MEMBERS PRESENT:** Mike Barrett; Dot Borsodi; Bernie Brochu; Andrea Dineen; Kevin Gillander; Jennifer D'Agostino (clerk/alternate)

**MEMBERS ABSENT:**

**NON-MEMBERS PARTICIPATING:** Gary Allard; Chris Brimmer, Zoning Administrator; Michael Collins; Bill Willis

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Mike called the meeting to order at 7:00pm.

**Modification to agenda:**

Bill Willis presented a map for a three lot subdivision located between Old County Road South and Campbell Road.

Andrea Dineen moved to approve the preliminary plot as presented.

Bernie Brochu seconded the motion.

Motion carried.

Waterford resident, Michael Collins asked for clarification about town zoning requirements for on-site residential special needs care. As long as the footprint of the structure remains unchanged, there are no zoning regulations to be concerned with.

**Approval of June 18, 2018 minutes:**

Dot Borsodi made a motion to approve. Kevin Gillander seconded the motion. Motion carried.

**Zoning Administrator Update:**

Chris Brimmer reported that there were permits issued for a deck on Blodgett Farm Road; an addition and accessory structure on High Ridge Road; an accessory structure for Ricky Powers and a mobile home replacement for the current mobile home for Donna Prue.

**Old Business:**

Discussion was had about the status of the revised Unified By-laws.

Andrea Dineen presented a spreadsheet to discuss the DRB's responsibilities once the Unified By-Laws are passed.

*The following questions were raised:*

- How does the Rabbit Hill Inn fit into the definitions of Lodging/ Motel/ Hotel?
- What is the definition of a Commercial Enterprise?
- What is a Medical Outpatient Clinic?
- Why is Commercial Enterprise still included in the Unified By-Laws?
- The definition of a Rear setback is unclear.
- How can the Unified By-Laws be easier to understand for the regular public?

- How will the DRB make decisions based on issues raised on the current decisions of the Unified By-Laws?
- Why is there a push for the overlays?
  - *Answer:* The state is prioritizing migration corridors for wildlife.

Gary Allard asked that the DRB provide feedback regarding the Unified By-Laws to the Select Board by their next meeting on Thursday, July 19<sup>th</sup>.

Lisa Hale has applied to increase her childcare business from 4-6 children to up to 12 children. A **special meeting has been called on 8/20.**

*Question:* Asked by Lisa Hale via text: Would the DRB issue a letter stating that she can run her business until a permit is issued?

*Answer:* The DRB cannot issue a letter with these permissions, however, the childcare business would not be shut down as per zoning violations,

Dot Borsodi moved to adjourn the meeting.

Bernie Brochu seconded.

The meeting was adjourned at 8:02pm.