



# Meeting Minutes

## Development Review Board

Monday, August 19, 2019

7:00 PM

Waterford Town Offices

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Members Present: Andrea Dinneen, Kevin Gillander, Dot Borsodi, Daphne Bullock, Robin Migdelany

Members Absent:

Others Attending: Chris Bremmer, Zoning Administrator, David Senio, Mike Classen, Meredith Classen, Jayvon Classen, Jason Badillo

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Meeting called to order: Andrea called meeting to order at 7:00 P.M. There were no changes to the agenda.

Approval of prior meeting minutes: Kevin made a motion and Dot seconded to approve the minutes of the June 17<sup>th</sup> meeting. Andrea called for a vote and all approved. The July 15<sup>th</sup> meeting was cancelled so there were no minutes for that date.

Report of the Zoning Administrator: Chris reported he issued one new single family dwelling permit (making 5 for the year), 1 primitive camp permit, and permits for lots of accessory structures, sheds, and additions.

New Business:

19-SUB-03 Dave Senio presented a sketch plan for a 2 lot subdivision. He plans to split 2 acres around the existing house and merge the remainder with his existing property. Water and septic for the house are existing. There are no plans to build on the new lot. Dot moved to accept the sketch plan as presented. Daphne seconded. Andrea called for a motion and all approved. Chris will warn this application and notify abutters for the next meeting.

Old Business:

19-S-02 Chris provided the board with a Notice Of Violation addressed to Michael Classen, dated July 12, 2019. Michael presented the missing paperwork, application, and site plan. Dot made a motion to approve the site plan as presented, Daphne seconded, and all approved.

19-SUB-02 2-lot subdivision of land of Kevin and Clayton Bullock was warned for this meeting. Neither the Bullocks, nor Bill Willis (engineer), nor any abutters attended the meeting. No septic or waste water engineering was provided. Kevin moved and Dot seconded that the application be approved. Chris requested a stipulation that a "standard notice of septic permitting for unengineered lots" be added to the mylar. Kevin amended his motion to include the suggested wording and Dot seconded. All approved. Andrea will contact Bill Willis regarding the "standard notice." Chris has the list of abutters notified and will notify them of the board's decision.



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Other:

Chris reported state passed Act 171. Board should review for impact on our decisions.

Andrea asked for nominations/volunteers to serve as chair or co-chair. No one stepped up yet.

New members were made aware of regulations available online: Waterford Town Plan; Town of Waterford, Vermont Unified Development Bylaw; and Title 24, Chapter 117 of the Vermont Statutes Online.

The position of clerk remains unfilled.

Adjourn: Keven moved and Daphne seconded a motion to adjourn. Andrea called for a vote. All approved and Andrea adjourned meeting at 8:00 P.M.

Respectfully submitted: Andrea Dinneen, Chair