

**Electrical Technologies, Inc.
Job Foreman Daily Report**

Tomorrow's Schedule:

Materials Needed:

	Cost Code
	10 General Conditions
	11 Temp Power
	12 Layout/Start-Up
	13 Inspection
	20 Demolition
	30 Branch Rough
	31 Under Ground
	32 Fire Alarm
	33 Data
	34 Security
	40 Feeder Rough
	41 Under Ground
	42 Data
	50 Branch Wire
	51 Fire Alarm
	52 Data
	60 Feeder Wire
	70 Fixtures
	80 Equipment
	81 Terminate Panels
	82 Terminate Disconnect
	83 Terminate HVAC/Motors
	90 Devices
	91 Fire Alarm
	92 Data
	100 Cable Tray
	110 Misc
	120 Bucket Truck
	500 Warranty

List any Change Orders or Problems that will cause delays to the Job

Please check if you have completed the following items:

	Yes	No
Individual Timesheet Filled Out?		
Material Ordered For Tomorrow?		
Scheduled Work For Tomorrow?		
Cleaned Jobsite?		
As-Built Drawings Up To Date?		
Project Meeting Attended?		
Safety Meeting Completed For The Week?		
Any Material Receipts For Today?		
Vehicle Checklist Complete?		
Any Vehicle Maintenance Required?		
Is Job Still In Progress?		
Is The Job Completed?		
Was Any Material Returned?		
Was A Material Return Form Completed?		

Description of Vehicle Maintenance Required:
