

**TOWN OF WATERFORD
PLANNING COMMISSION
MEETING DATED MARCH 19, 2014
MINUTES**

MEMBERS PRESENT: Bill Dimick, Howard Remick, Mike Barrett, Bob duMaire, John Gillott

MEMBERS ABSENT: Tom Robinson, Tom Villeneuve

NONMEMBERS PRESENT: Secretary, Carol Priest

The meeting was brought to order at 7:00 P.M. by Bill.

Howard moved to accept the minutes of the February 19, 2014, meeting.

Mike seconded the motion.

Bill called for a vote and all present approved the motion.

As this was the first meeting after town meeting, an election of officers was held. For the position of Chairman, Howard nominated Bill. There were no other nominations and Bill was reelected. For the position of Co-Chairman / Vice Chairman, Bill nominated Howard. There were no other nominations and Howard was reelected, with one opposing vote, Howard.

Bill welcomed two new board members, Bob duMaire and John Gillott. He outlined briefly the history of the present DRB/PC and the duties and responsibilities of the PC.

Bill and Howard updated the board on the status of the tax map digitizing project. Assistance is being provided by LSC, but it may not be completed until late summer or early fall.

The board worked on an action plan for the revision of the town plan. It was agreed that no new survey would be conducted, as the most recent survey data was gathered within the last two years and is still relevant. Selectboard Chairman Gary Allard has agreed to contact various individuals or groups of individuals to assist in the gathering of information and data needed for the town plan revision. Using the Enhanced Consultation Questions and Guidelines to Statewide Planning Goals document given to the board by NVDA, the members agreed that the first step should be determining who would best be able to provide data needed to move forward. It was determined that the following people could be called upon for specific data: Town Clerk, housing information; School Board Chairperson, school data; Selectboard, highway information; Heather Burt, solid waste/waste management information; Kevin Fontecha, public safety, fire department and emergency management information. These individuals will be encouraged to include any and all new information regarding these sections of the town plan as there have been many changes in the last five years. The secretary will provide Gary with the Guidelines document and specific sections of the town plan to pass along to the various groups/individuals being called upon for help.

The suggestion made by Tom R. at the previous meeting to hold special work sessions was discussed again. A schedule of the work sessions will be decided at the next regular board meeting on April 16th.

Members are asked to again review the town plan document and the Guidelines document to continue the revisions at the next meeting.

The meeting adjourned at 9:05 P.M.

Respectfully submitted,

Carol Priest, Secretary

Approved: