



14510 Spriggs Road
Woodbridge, VA 22193
703.680.6629
www.visitheritage.com

Release of Records Authorization Form

This form authorizes the release of your child's permanent records from previously attended schools to Heritage Christian School. The types of records to be sent are attendance information, personal and family statistical information, subject performance, standardized test results, school enrollment and health forms. Please complete the form in its entirety in order to expedite this process.

_____	_____/_____/_____ BIRTHDATE (MM/DD/YYYY)	_____
STUDENT'S FULL NAME		GRADE ENTERING

PREVIOUS SCHOOL	_____	NAME OF SCHOOL LAST ATTENDED				
	_____	STREET ADDRESS				
	_____	_____	_____	CITY	STATE	ZIP
	_____	PHONE NUMBER		_____	FAX NUMBER	

RECORD RELEASE	Academic Administrator:			
	<i>You are hereby requested, and have been authorized to release the permanent records of the above named student to:</i>			
	Heritage Christian School 14510 Spriggs Road Woodbridge, VA 22193 <i>Fax: 703.670.3220</i>			
	<table border="0"> <tr> <td>_____</td> <td>_____</td> </tr> <tr> <td>PARENT/GUARDIAN SIGNATURE</td> <td>DATE</td> </tr> </table>	_____	_____	PARENT/GUARDIAN SIGNATURE
_____	_____			
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