

## ISSUING A 72 HOUR NOTICE

The Landlord Tenant Law in ORS 90.394 specifies the details on giving a 72 hour notice for non-payment of rent. A 72 hour notice is only used for non-payment of rent. It can be issued if the following criteria have been met:

- This equal share of expenses (EES) is due in advance on the 25th day of each month.
- Failure to pay this amount before the 5th will result in a late fee.
- If a house member has not paid their EES by the 8th day of the following month (i.e. if the rent is due on June 25<sup>th</sup>, if he/she hasn't paid by July 8<sup>th</sup>) or signed a financial contract with the house, he/she will be served with a **72 hour notice** to pay by the time stated on the 72 hour notice.

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**NOTICE TO PAY OR VACATE WITHIN 72 HOURS**

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DATE: \_\_\_\_\_ TENANT(S): \_\_\_\_\_ et al.

ADDRESS: \_\_\_\_\_.

CITY: \_\_\_\_\_ STATE: \_\_\_\_\_ ZIP: \_\_\_\_\_.

This is to inform you that your rent is now past due. Pursuant to ORS 90.394 if your rent is not paid within the time indicated, your rental agreement will be terminated and the landlord will proceed to take possession by filing an eviction.

Rent amount due: \$ \_\_\_\_\_. You may avoid termination by paying this amount by the date and time indicated.

Payment must be paid by money order or certified funds, and keys must be returned on or before payment due date.

**TENANCY AND NOTICE:**

Tenancy is a month-to-month or fixed term lease\* and rent is at least seven (7) days past due. This is your 72 hour written notice to pay your past due rent.

**TYPE OF SERVICE:**

This notice has been served personally at \_\_\_\_\_ am/pm on \_\_\_\_\_ (date). Your rental agreement and this notice require the payment to be received at the following location:

\_\_\_\_\_.

This location is on the premises or where all previous rent payments have been made and the location is available to the tenant for payment throughout the period of the notice. Rent will be considered timely if payment is received, in full, at the place of payment on or before \_\_\_\_\_ am/pm on \_\_\_\_\_ (date).

This notice has been served by first-class mail. Therefore, the time limit for payment of your rent or for terminating the tenancy has been extended by four days including the date mailed. Your rental agreement will terminate at midnight on \_\_\_\_\_ (date) unless your rent is paid in full on or before that time or other payment arrangements have been made.

CONTACT PERSON: \_\_\_\_\_.

ADDRESS: \_\_\_\_\_.

TELEPHONE: \_\_\_\_\_.