

Waterford Board of Selectmen Meeting  
Monday, March 10, 2014  
Town Clerk's Office

**Attendees:**

Selectmen: Brent Beck, Gary Allard, Fred Saar

Clerk: Joanne Jurentkuff

Road Foreman: Lisle Houghton

Administrative Officer: Gib Trenholme

Others: Kevin Gillander, Colleen Kozlowski, Howard Remick

**OPENING** Fred opened the meeting at 7:30 p.m.

**ORGANIZATION OF BOARD:** Brent nominated Gary as Chairman. There were no further nominations. All approved. Gary Allard was elected Select board Chairman. Fred nominated Brent as Vice Chairman. There were no further nominations. All approved. Brent Beck was elected as Vice Chairman. Fred nominated Joanne as Clerk. There were no further nominations. All approved. Joanne Jurentkuff was elected as Clerk of the Board. Fred made the motion to adopt Roberts Rules with an addition for citizens' concerns. First, the citizen speaks to the board; second, the board asks question; and third, the board has discussion and makes the decision at a later time. Brent seconded the motion. All approved. Fred made the motion to use Kyle Sipples as the town attorney. Brent seconded the motion. All approved. Fred made the motion that the board will meet on the second Monday of each month at 7:30 p.m. Brent seconded the motion. All approved. Fred made the motion to use The Caledonian Record for notices and to have Gary Allard sign weekly orders. Brent seconded the motion. All approved. Fred Saar will still be in charge of TransCanada dealings. Brent made the motion to approved the minutes for 2/10/14 and 2/26/14. Fred seconded the motion. All approved. Gary signed the approved minutes, and the selectmen sign the orders. There was no budget report this month.

**TOWN BOARD REPRESENTATIVE:** Library Trustee Colleen Kozlowski reported that Kristine Thomas resigned as Library Trustee and the board would like the selectmen to appoint Nicole Begin to fill this position. Fred made the motion to appoint Nicole Begin to fill the unexpired term ending in 2015. Brent seconded the motion. All approved.

**CITIZENS' CONCERNS:** Kevin Gillander was present to ask about putting in a culvert in the cut in driveway that Lisle made to his field by his gravel pit. The culvert is not on the road edge. He asked if he would need a driveway permit for this existing driveway. The selectmen said he would not need a permit, but to meet with Lisle and put the culvert in as Lisle directs.

**VIOLATION FEES:** Zoning Officer Gib Trenholme asked if the selectmen wanted to consider raising the fees for notice of violation and municipal tickets. He said the law allows up to \$800 per day. We are charging \$100. The selectmen said they did not want to change the fee.

**HIGHWAY:** Lisle asked if the selectmen would like him to get bids on the Lower Waterford Road paving. The Selectmen said to get two bids. Lisle is doing a culvert inventory update on the computer. The Grader and Loader will need routine maintenance and will cost about \$2000 to \$3000. The crew is preparing for spring run-off. Fred filled out a questionnaire on Bridge 7 over Mad Brook on Route 18. Fred got a response from the state about the safety study done around Stiles Pond. They looked at it and put up signs.

**VTRANS MEETING:** The selectmen asked Joanne to set up the annual meeting with VTRANS on a Monday or Thursday morning at 8:00 a. m. at the Town Clerk's Office. Joanne will call Shauna.

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**TAX MAP UPDATE:** Howard Remick reported that John Deleo has not got back to him. John is working on Kirby's tax maps that are coming along slower than expected. Bill Willis will have his updates done in April. Howard will figure out what additions to the tax map the Planning Board will need and get a cost on that part above what the town clerk needs.

**WEBSITE:** Gib said that having a website would help citizens get permit forms easier. Gary said that Kevin Fontecha and Mike Barrett have made a website for the fire department and may help the town get one done.

**DUMP HOURS:** It was brought up at Town Meeting about having more dump hours. Fred made the motion to retain the same dump hours because not enough people use the dump on Wednesday. Brent seconded the motion. All approved.

**SELECTMEN'S APPOINTMENTS:** VLCT issued an article in their newsletter that there is no longer a need to appoint a poundkeeper, fence viewers, a weigher of coal, or an inspector of lumber, shingles and coal. The selectmen decided to not appoint anyone to these positions. Fred made the motion to appoint the following slate for 2014.

NEKWMD Supervisor	Heather Burt
NEKWMD Alternate	Fred Saar
NEKWMD 2 <sup>nd</sup> Alternate	David Morrison
NVDA Representative	Brent Beck
NVDA Alternate	Fred Saar
Tree Warden	Jon Smith
Energy Coordinator	Jim Eldridge
Emergency Coordinator	Jim Horton
Calex Representative	Robbie Hallett
GreenUp Co-Chairmen	Laurie & Howard Remick
Town Service Office	Joanne Jurentkuff

Brent seconded the motion. All approved.

Fred made the motion to appoint the following people to the Planning Board with terms:

Thomas Robinson 2017  
Bob DuMaire 2017

Brent seconded the motion. All approved. Gary will ask John Gillott is he would consider serving on the Planning Board.

Fred made the motion to appoint the following people to the Development Review Board with terms:

Charles McMahon 2018  
Kevin Gillander 2018  
Jennifer D'Agostino 2017  
Bob DuMaire 2017

Brent seconded the motion. All approved.

**ADMINISTER OATHS** Because the office of Fence Viewer is no longer necessary, no oaths were administered.

**CEMETERY DEED** The cemetery deed was not prepared. Selectmen will sign later in the week.

**TRANSFER STATION COMMITTEE** This committee is still on hold until decisions are made at the NEKWMD.

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**TOWN REPORT FORMAT** Joanne showed the selectmen the option she found a report available thru NEMRC that show vendor totals but not in general ledger categories. She will print this report to have available at Town Meeting next year.

**ZONING ADMINISTRATOR & EXECUTIVE SESSION** Gib received a letter from our town attorney and Chad Hickey concerning the Donovan zoning violation. Fred made the motion to go into executive session for discussion of litigation. Brent seconded the motion. All approved. Out of executive session, there was no action.

**ADJOURN** The meeting adjourn at 9:30 p.m.

Approved:  
Date:

Joanne Jurentkuff  
Town Clerk