

## **Audit Senior**

Job location: Saint John, NB

We are a full service Chartered Professional Accountant firm offering traditional assurance services (audit and accountant's review) as well as compilation, accounting, taxation, payroll, and other services. Our firm's philosophy is that service to our clients comes first. We believe in providing our services with integrity and at the highest degree of professional standards. We are looking for someone to become an integral part of our team, working closely with the partners and staff to build relationships with our clients, which we feel is critical to providing excellent customer service.

Audit Senior responsibilities will include:

- J Performing audit procedures including planning, fieldwork and completion for assurance service engagements (audit and review)
- J Preparation and analysis of financial statements including appropriate note disclosure
- J Compilation of notice to reader engagements including bookkeeping assistance
- J Preparation, review and analysis of corporate and personal income tax returns
- J Supervision and training of junior staff
- J Working closely with partners and clients to build relationships and providing excellent customer service

Skills requirements are:

- J Undergraduate degree in accounting
- J Canadian CPA designation with public accounting experience
- J Experience performing assurance engagements and tax compliance
- J Strong technical knowledge of current accounting and assurance standards
- J Ability to work independently and as part of a team
- J Working knowledge of software tools such as CaseWare; CaseView; Sage 50; Quickbooks; TaxPrep, Microsoft Word and Excel
- J Excellent verbal and written communication skills
- J Strong work ethic and takes pride in producing quality work
- J Proven ability to develop relationships with clients

Individuals interested in applying are requested to send a cover letter and their résumé in confidence to the email address below.

email: [info@bcd-cpa.com](mailto:info@bcd-cpa.com)

*We thank all applicants for their interest, however only those selected for an interview will be contacted.*