



Meeting Minutes

Planning Commission

Wednesday, August 21, 2019

7:00 PM

Waterford Town Offices

Confirm Quorum of Members Present:

Michael Barrett, Chair X Howard Remick, Vice Chair X Roberta Gillott X Kim Willey X

Others in attendance: Chris Brimmer, ZA

1. Meeting called to order by Mike B. at 7:00PM.
2. New agenda format presented. Board seemed to like the new layout, and a few items were added down below as “new business”.
3. Public Comment – NONE
4. The minutes from previously held meeting on June 19, 2019 (no meeting on July, 17, 2019 due to no quorum). In reviewing the minutes, we recognized that a PC member would only attend a Select Board meeting if we had something presented for their review. This was agreed, no change necessary to the minutes. Howard made motion to approve, Kim seconded, all in favor.
5. ZA Report – Chris updated board on permits applied for and issued. He’s counted about 6 new building permits to date, which indicates a bit of “housing pressure” in town.
6. Fred Saar had notified Mike that there was a Municipal Planning Grant (MPG) application process open. In the past, these have been used to complete the town plan and other pc initiatives. The board would like to know more about any specific requirement for this MPG, and wondered if we should look at options before proceeding with NVDA (if approved). Mike to reach out to Fred and inquire, as we do need to make sure we come into compliance with Act 171. Howard made motion, Kim seconded, all in favor of proceeding in this fashion.
7. Chris Brimmer had provided some “homework” to the board. He sent planning and zoning documents from various communities for us to review, compare, etc. Howard had some input from the Fletcher, VT zoning, Roberta like some of the wording of the Richmond, VT zoning. As Chris had provided multiple, we opted to dig deeper and assign each member to one (or two) towns. Howard will continue to review Fletcher, VT; Robert will continue with Richmond, VT; Kim will review Kirby, VT; Mike will review Norwich, VT & Sutton, VT. In particular, we are looking for how they factor in land preservation, subdivisions, etc.



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8. A document sent to the Select Board from the Planning Commission back on April 17, 2019. It was a list of proposed changes to the Unified Bylaw that has not been yet been completed. Each PC member was given this list for review, and we will start going through. First on our list will be to get a proposal ready to be presented for the new lines for the Village District, which may include a portion of land off of Higgins Hill Rd. This will be continued at our next meeting.
9. Discussion on possible additional member, Mike Esposito. Mike to reach out to Jessy Pelow to see what the status is, and if there is interest to join our board.

As Mike Barrett was installed as chair of the board in the June meeting, we realized a Vice Chair was not chosen. Kim nominated Howard, Roberta seconded, all in favor.

10. At 8:58 PM, meeting adjourned.