

**TOWN OF WATERFORD
DEVELOPMENT REVIEW BOARD (DRB)
MEETING DATED JUNE 20, 2016
MINUTES**

MEMBERS PRESENT: Andrea Dinneen, Kevin Gillander, Bernie Brochu,
Dot Borsodi, Bob duMaire

MEMBERS ABSENT: John Gillott, Jack Newland

NON-MEMBERS PARTICIPATING: Chris Brimmer, and interim Secretary Carol Priest

Andrea brought the meeting to order at 7:00 P.M.

1. Modification to Agenda

There was no modification of the agenda.

2. May 31, 2016 Minutes

Andrea called for a motion.

Bob moved to accept the minutes of the May 31, 2016, meeting.

Bernie seconded the motion.

Andrea called for a vote and all present approved the motion.

3. Zoning Administrator Update

Chris reported that he has issued two permits since his last report to the board, both for accessory structures. He explained that the Planning Commission is currently working on a unified development bylaw, a combining of the current subdivision, flood hazard, and zoning bylaws. He is hoping it will be ready by the 2017 Town Meeting day and may require that interim zoning bylaws be put in place by the end of 2016. This document will clarify language regarding major and minor subdivisions, as well as restrict the ability of the DRB to grant variances. One idea also being discussed is the possibility of additional zoning districts that may allow for planned unit developments.

He also reported that he attended the mediation hearing in the Vanderbilt case but has not received a written report of the findings. His understanding is that both sides have come to terms in the matter. Andrea inquired about a changed driveway

on the Vanderbilt property; Chris will check on whether a permit was needed or was issued.

4. Old Business

An election of officers was held for the positions of Chairperson and Vice Chairperson. Andrea nominated Bernie for Chairperson; he declined the nomination.

Bernie nominated Andrea; this was seconded by Bob.

Bob moved to close the nominations and have the secretary cast one ballot for Andrea. This was voted in the affirmative by the members present.

Andrea nominated Bernie for Vice Chairperson. Bob seconded the motion, moved to close the nominations, and have the secretary cast one ballot for Bernie. This was voted in the affirmative by the members present.

5. Citizens' Concerns

There were no citizens' concerns presented.

6. New Business/Other

Andrea explained that Carol was present to act as an interim secretary for the position until a replacement for Michelle Collins could be found. The position has been advertised publicly in the newspaper. Carol will be available to train her successor until September.

There was no other new business discussed.

Andrea asked for a motion to adjourn the meeting.

Bob moved to adjourn the meeting.

Dot seconded the motion.

Andrea called for a vote and all present approved the motion.

The meeting adjourned at 7:45 P.M.

Respectfully submitted,

Approved by:

Carol Priest, interim Secretary