

IT IS THE STUDENT'S RESPONSIBILITY TO:

- ___ **Practice 4-6 days per week on a regular basis.** You are expected to practice the amount of time it takes to correctly complete the week's assignments, no matter how much that time might be.
Regular lesson attendance and practice are required to ensure proper growth and progress. Failure to consistently meet lesson and practice requirements may result in termination of lessons.
- ___ **Keep track of your practice time** on the MMS Practice Log.
- ___ **Keep your music materials organized and have all materials available & ready** for each lesson.
- ___ **Be ready when Miss Hegarty arrives at your home** – and be prepared to the best of your ability, 100% willing & open to learn, and ready to give everything your best effort with a positive attitude!
- ___ **Wash your hands** before your lesson!
- ___ **Ask your parents to print your Weekly Assignment** and/or Worksheets from their email. These are YOUR assignments - take the initiative - don't wait for your parents to give it to you - ask them for it.
- ___ **Read your Weekly Assignment every day before you start to practice** so you'll know what you should be focusing on and won't forget anything. Remember – sometimes Miss Hegarty writes things that she doesn't tell you, expecting that you'll read it.
- ___ **Call or email Miss Hegarty right away if you have any trouble** during practice time that you can't resolve by yourself.
- ___ **Participate in all mandatory studio group activities and performances.** Arrive on time and work with other students in a friendly & relaxed way.

IT IS THE PARENT'S RESPONSIBILITY TO:

- ___ **Read the Studio Policies and any subsequent changes to the Policies** and immediately ask Miss Hegarty any questions you may have so that you fully understand how the Studio operates and what is expected of you as you do business with the Studio.
- ___ **Pay Tuition and Fees on time.**
- ___ **Read the Studio Emails as soon as received** in order to stay informed about important events and reminders and **to respond if needed in a timely fashion.**
- ___ **Share equal responsibility with Miss Hegarty in maintaining open communication.** If problems need to be addressed, it is best to arrange for a private time to discuss it – or to communicate by email – and refrain from talking during lesson time in front of the student.
- ___ **Provide a quality acoustic piano or electronic keyboard with weighted keys for your child's daily practice.** Keep your instrument well maintained with proper care and by tuning it at least once every two years and preferably every year.
- ___ **Be responsible for your student being on time to their scheduled weekly lesson.** Lost time due to student's late arrival or student's unpreparedness upon teacher's arrival will not be made up.
- ___ **Print the student's Assignment Sheets and any worksheets or music sent by email on a weekly basis** so you and they can keep up to date on assignment details, and so you'll know what you should be hearing when the student is practicing.
- ___ **Help your student find time to practice and to participate** in mandatory studio group classes and performances. Limit activities so that there is ample time for relaxed concentration in quiet surroundings.
- ___ **Support your student in his/her music making.** Listen to their playing and encourage them!

Students & Parents, please initial next to each item above and then Parents, please put a check in the box below next to the rate plan of your choice & put your initials on the line next the specific option you wish to sign up for.

- Ala Carte Rate Plan ... “Weekly” ___ ... “Monthly” ___**
- Semester Rate Plan ... “In Full” ___ ... “Monthly Installment Option” ___**
- Year-Round Rate Plan ... “In Full” ___ ... “Half a Year Option” ___ ... “Monthly Installment Option” ___**
- Charter School Rate Plan ... “Ala Carte” ___ ... “Semester” ___ ... “Year-Round” ___**

By signing, you are stating that you understand, agree with, and commit to all the terms in the Studio Policy.

 Student's Signature

 Date

 Parent's Signature

 Date