

**TOWN OF WATERFORD  
PLANNING COMMISSION  
MEETING DATED APRIL 16, 2014  
MINUTES**

**MEMBERS PRESENT:** Bill Dimick, Howard Remick, Mike Barrett, Bob duMaire, John Gillott, Tom Robinson

**MEMBERS ABSENT:** Tom Villeneuve

**NONMEMBERS PRESENT:** Gary Allard, and Secretary, Carol Priest

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The meeting was brought to order at 7:00 P.M. by Bill.

Howard moved to accept the minutes of the March 19, 2014, meeting.

Mike seconded the motion.

Bill called for a vote and all present approved the motion.

Bill read a VLCT legislative report received by the former A. O. concerning grant data. Although the deadline for application has passed for this year, the information will likely be pertinent for next year and will be kept on file. He also noted that the PC received a draft copy of the recent Barnet town plan revision, which will also be kept on file for reference. He displayed a certificate of appreciation he made, to be presented to former members Bill Willis and Dick Martel, thanking them for their service on the board. He noted that Dick would like to continue receiving board minutes via electronic mail. These will be available on the town website upon its completion.

Bill read the letter of resignation submitted by the former A. O., Gib Trenholme, effective April 7, 2014. The board's responsibility is to submit names for consideration for that position to the Selectboard, who appoints the A.O. Selectboard Chairman Gary Allard requested the board to suggest a name to act as interim officer until such time as a permanent one can be named. Bill agreed to create posters to advertise the vacancy; these can be posted in various locations around the town in an effort to get the word out to residents. One name was suggested by Howard, Becky Lohr, who has not yet been contacted directly. He will follow up with her, and the board agreed that a special meeting to conduct an interview could be held, should the need arise. Advertising publicly through the newspaper was an option considered as well.

Mike updated the board on the status of the town website. He and Fire Chief Kevin Fontecha have been working to get this up and running and presented it to the Selectboard at their meeting, who have given their approval. It may be finalized as early as next week. John G. requested that the PC agenda be available on the website to better inform residents of issues that may be discussed at the meetings, giving them an opportunity to attend and provide more input.

Gary reported that he received some information from Heather Burt about the Waste Management data needed to revise the town plan. He will contact her again for more detail. He will also go back to others he specifically asked for information from as a follow up.

Members reviewed pages four through six of the town plan, with the following changes suggested: p.4, change 2004 to 2012; p. 5, after the word “Meadowood”, revise the sentence to read ‘several potential subdivisions exist and may be developed’; move the final two sentences of that paragraph down to act as a header/intro to the bolded definitions of housing conditions. The data for the Waterford Grand List is being updated by the town clerk. In that paragraph, the sentence which begins ‘Purchase costs...’ will be revised to read: ‘The goal in Waterford is to maintain the community’s desirability for residential use and second homes.’ On page 6, in table 1: the word ‘seasonal’ will be replaced with ‘secondary’; ‘hunting camp’ will be changed to ‘seasonal’; all terms will then be defined for clarification, and Mike agreed to do that for review at the next meeting. After some discussion about the term ‘modular’, Bill agreed to check with NVDA for advice on how to reword that under Recommendations: (3), and determine if the section needs to be included at all. Recommendation 1 will be moved to the bottom of the list, renumbering the list; the word ‘pristine’ will be removed from number 6 and the last sentence will be removed.

The secretary will keep a running copy of all the changes suggested at each meeting, which will be available electronically, in an effort to reduce excess paper and ink costs.

The following agenda items will be included for the May 21<sup>st</sup> meeting: 1) NVDA’s suggestions regarding language clarification/review; 2) continuation from p. 7 forward on the town plan; 3) administrative officer candidate review; 4) possible work sessions needed for town plan revision; 5) other business. Bill will formalize the agenda and send it to the secretary, who will send it to the members with their meeting reminder that is sent out electronically a few days prior to the meeting.

The meeting adjourned at 9:10 P.M.

Respectfully submitted,

Carol Priest, Secretary

Approved: