



Pastoral Council Minutes

March 14, 2019

1) Roll Call:

Fr. Juan Carlos Aguirre	Pastor	Present
Jim Harris	PC Chairman	Present
Tom Murphy	Growth & Development	Present
Myrl Johanning	Finance	Present
Renee Eames	Liturgy	Present
Aaron Eames	Liturgy	Excused
JoAnn Stover	Advisor	Present
Gladys Pedraza	Stewardship	Excused
Debbie Morales	Stewardship	Present
Ivan Garcia	Staff	Present
Matthew Hethcoat	Secretary	Present
Pilar Harris	Faith Formation	Present
Sandra Canez	Faith Formation	Present

2) Opening Prayer: – Fr. Juan Carlos Aguirre

3) **Approval of Minutes:** – Minutes from the previous meeting on December 13, 2018 were approved.

4) Action Items and Open Items from the previous meeting:

Action items are in the agenda.

5) Pastor’s Report: – Fr. Juan Carlos Aguirre

a. Hope and a Future Campaign

- The campaign is in the silent phase but will go public on the weekend of March 31, 2019.
- At the public announcement, Father will announce how much has been pledged so far and how many families have already contributed.
- Once the campaign goes public, printed materials will be handed out to all parishioners, and the outbound phone call campaign will begin. Families will be asked for a specific amount.
- We will need more volunteers during the public phase of the campaign.
- The campaign should be our primary focus and take priority over other events through the end of June.

b. Search for Land

The search for land continues. Details will be provided when they become available.



c. Parish Staff

Ivan Garcia has assumed the role of Director of Faith Formation. Ivan will lead the adult and youth education programs, in addition to the music ministry.

d. Best Practices

Father wants the Mass announcements to be shorter, and to the point. Father emphasized that the bulletin and the parish website should be used as the primary tool for announcements. Also, we need to promote that people “like us” on Facebook.

Father stated that in cases where there multiple groups are soliciting parishioners for various causes, the groups should share the space at the tables outside the church. If necessary, tables can be placed together to make more space but regardless of the situation, the groups should share the same space. Father suggested that a canopy can be set-up with the tables.

6) Discernment Tables:

a. Stewardship (Gladys & Debbie)

- The KofC will host free coffee, and donuts on Sunday March 17, 2019.
- Tickets are on sale for “His Last Days” musical. Hospitality will be selling baked goods during the intermission at the musical.
- More volunteers are needed for the annual Easter Egg Hunt.
- Noche de Bohemia will be held on Friday, 4/26/2019.
- A new Fiesta coordinator is needed. Looking for a volunteer.
- A Community Outreach Ministry will be held on 3/23 with Sister Leonette.
- There was a meeting with Saint Vincent de Paul and the feasibility of implementing this ministry at SMDP will be evaluated.
- Father discussed “Hope and a Future Commitment Sunday”, and how it will tie in with the Easter Egg Hunt. Volunteers will promote the campaign with one on one discussions and pledge card engagement after Mass. Due to the Easter Vigil, the commitment activity for the Saturday Mass will be the following week.

b. Faith Formation (Ivan, Pilar, Sandra)

- Religious Education
 - Registration will commence on June 9th, and will close on the first Sunday of Advent.
 - RCIA opens in October.
 - First Holy Communion, and Confirmation will only require one year of classes.
 - We will need more Catechists. Classes will overlap Masses by 15 minutes with extended class times.



- Spanish speaking RCIA might be introduced next year. A motion was made to approve the religious education plan for upcoming season and the plan was approved by the Pastoral Council.
- We will be transitioning to a new electronic check-in device for RE Students.
- Class fees for Catechism were discussed, and new ways to innovate payment options. Father wants a statement to go to families who have not paid. If financial assistance is needed, they will be offered a chance to attend the Outreach Meeting for assistance
- Evaluation Knowledge Retention

Father stated that the areas we need to work on with the children is the Rite of Reconciliation. There will be a meeting with all Catechists, and Father. We want to see what level the children are at, and re-test them again, in order to quantify their improvement.
- Youth Camp
 - Approximately 45 youth will attend this year's camp. Last year we had 29 youth.
 - There will be one bus, and one Suburban.
 - The total cost will be approximately \$24,000 and there will be 8 adults. Also, former youth will help run the camp.
 - There will be two Priests. (Fr Juan Carlos & Fr. Marco)
 - There will also be some non-Catholic children that attend.
 - San Martin will be the only parish with a youth camp in the Diocese of Tucson.
 - The Tamale sale will be on March 24th, and will help cover the cost of the youth camp. All items for the sale were donated.
- Online Classes for Adults

Franciscan University at home is the online program that Father wants all Pastoral Council and Discernment Table members to enroll. In conjunction with the Diocese, all volunteers will need to be certified. It is free to the parishioners. At least one course needs to be completed within an 18 month period. Classes should be geared towards the person's ministry.
- Mary's Mantle

Flowers were given to girls at last Sunday's Mass. Girls were encouraged to participate and pray. Craft day is on Saturday from 3:00 to 4:00 PM. The next meeting is on Saturday, April 6, 2019.
- Tuesday- Spanish Study Night

The group is working on the Level One program offered through the Diocese.
- Wednesday- English Study Night

Use Level 1 Training - To be discussed at the Faith Formation meeting.



c. Liturgy – (Renee & Aaron)

There will be a call out for new ministers in the bulletin. They will be asked to sign up in the office. Training will be provided.

7) Other items:

a. Upcoming Parish Events

Father wants everyone to attend the upcoming Penance Service with the Bishop.

8) Finance Council Update – (Myrl)

The Finance Council will meet on March 25, 2019 to continue budget planning. The budget will need to be submitted to the Diocese by June 30, 2019.

9) Pastoral Council Business – (Jim)

Jim emphasized the importance of following the discernment table process in order to ensure consensus and unity. It was noted that some groups were not following the process and went directly to Father to get events approved. All suggestions and proposals must be routed through the appropriate discernment table and the members of the table should vote and approve any proposal before it is presented to the Pastoral Council and/or Father. Jim also stressed the importance of taking notes and publishing minutes for all discernment table meetings.

There was a change made to the charter. Structurally it is the same. Adjustments were made to address staffing changes. The motion was made and the revised Charter was approved by the Pastoral Council.

A new charter for the finance council is in the works.

10) Closing Prayer – (Father)

11) Adjournment