

**TOWN OF WATERFORD
DEVELOPMENT REVIEW BOARD
NOVEMBER 19TH , 2018 MINUTES**

MEMBERS PRESENT: Mike Barrett; Dot Borsodi; Andrea Dineen; Kevin Gillander; Jennifer D'Agostino (clerk/alternate)

MEMBERS ABSENT: Bernie Brochu

NON-MEMBERS PARTICIPATING: Chris Brimmer, Zoning Administrator; Gary Allard; Selectboard;

Mike called the meeting to order at 7:00pm.

Kevin moved to approve the minutes; Jen seconded. Motion carried.

Zoning Administrator's Update

Chris had no new permits to report.

Mike asked about the status of the new business that was recently sold by Classens on Route 18. Chris reported that there was a change in commercial tenancy and they will need to re-sign permits with permission from the Zoning Administrator.

The following discussion of the proposed Unified By-Laws was had:

- Lyndon is having similar issues with defining Density Increase.
- The Waterford Planning Commission invited the DRB to join their October meeting to discuss the Unified By-Laws and noted in the minutes from that meeting that no members of the DRB attended. It was noted at the November 19th DRB meeting that it is not a requirement for members of the DRB to attend Planning Commission meetings.
- *Question:* Can the town approve parts of the Unified By-Laws rather than having to approve them as a whole?

Agenda items for December 17th meeting:

- The DRB members will revisit the Unified By-Laws and be prepared to discuss what works/ doesn't work at the December meeting.
 - What can the DRB use to guide them in making clear decisions when using the approved Unified By-Laws?
 - What are the issues DRB members are struggling with in having a better understanding of the proposed Unified By-Laws?

- Mike will forward Chris' guide to better understanding the Unified By-Laws to all DRB members.
- The DRB will go over what they've proposed and give feedback on what will and will not work for them.

Andi made a motion to adjourn the meeting; Dot seconded. Meeting was adjourned at 7:30pm.