

Cornerstone Christian Academy

Dear Parent:

The Cornerstone Christian Academy has been established to meet the educational needs of children in a Christ-centered environment with dedicated Christian teachers in a spiritual academic atmosphere. For students in Junior and Senior Kindergarten, our teachers use a specialized curriculum designed specifically to encourage reading effectively at a young age. For 1st through 12th grades, our school uses the Accelerated Christian Education program, which is an individually prescribed curriculum based on Biblical philosophy. This curriculum is an advanced system of motivated learning.

Why we feel our school is different:

IT'S PROFESSIONAL: The newest, relevant, proven methods are utilized and are being further developed.

IT'S PRACTICAL: The teacher's task is to assist the student in discovering his potential, to guide him in the development of it, and to motivate him in the fullest use of it.

IT'S FUNCTIONAL: The classroom procedure trains the student to be creative, faithful, and thorough.

IT'S SENSIBLE: The school gives the student a plan for direction, things to see, hear, and do, and it assists him in his quest for learning.

IT'S FUNDAMENTAL: God's Word is a measure of every standard, each experience, and the ultimate results.

Our enrollment is limited in all grades: Junior Kindergarten through the 12th grade. A \$25.00 one-time non-refundable fee will be required to process the registration paper work. An interview with parents, child, and principal will be required before final acceptance. Registration fees are also non-refundable; they are \$150.00 per student. No student will be accepted without interviewing with the principal, paying the fees, and completing the admissions packet for our records. Call with any questions you may have. Our school office hours are 8:00 a.m. to 4:00 p.m. Monday through Thursday. (532-0902)

Sincerely,

Doug Cowan, chief administrator

Cornerstone Christian Academy

PARTICIPANT/PARENT/GUARDIAN WAIVER AND INDEMNITY AGREEMENT

CORNERSTONE CHRISTIAN ACADEMY
5301 Cortez Ave.
LAS CRUCES, NEW MEXICO 88012
(575)532-0902

I, the parent or guardian of _____, give permission for him/her to participate in school-sponsored activities at and away from Cornerstone Christian Academy. I will inform the school by written request should I choose to keep my child from any activity or trip.

I authorize the representative of the school complete medical guardianship of my child in case of an accident or emergency. The representative of Cornerstone Christian Academy is authorized to have _____ treated and given medical attention that is needed for the well-being of my child. The family doctor is _____. Phone number: _____. The recommended hospital is _____. Otherwise, I give authority for the representative to make the choice of doctor and hospital.

I hereby for myself, my heirs, executors, and administrators waive and release Cornerstone Christian Academy, Cornerstone Baptist Church and any representatives, employees, agents, successors of the school from any liability or responsibility for injuries, damages, or expenses that may occur to my child arising from any school activity and I agree to indemnify and save harmless Cornerstone Christian Academy and any representative of the school against any such claim for injuries, damages, or expenses made by or on behalf of my child.

The above agreement is to be in effect for the school year beginning August 22, 2018 and ending July 31, 2019.

Father's Signature: _____

Date: ____ / ____ / ____

Father's Address: _____

Phone: _____

Father's Email Address: _____

Father's Social Security#: _____

Employer: _____

PARTICIPANT/PARENT/GUARDIAN WAIVER AND INDEMNITY AGREEMENT

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CORNERSTONE CHRISTIAN ACADEMY

5301 Cortez Ave.

LAS CRUCES, NEW MEXICO 88012

(575)532-0902

Mother's Signature: _____

Date: ____ / ____ / ____

Mother's Address: _____

Phone: _____

Mother's Email Address: _____

Social Security#: _____

Employer: _____

Student's DOB: ____ / ____ / ____ Age: ____ Grade: ____

Do you carry health insurance on the student? Yes ____ No ____

Name of Insurance Company: _____

Policy#: _____

Does the student have any physical problems of a medical nature or allergies to medicines?

Please list two people other than parents to be contacted in case of emergency.

Name: _____ Relationship: _____

Personal Phone: _____

Work Phone: _____

Name: _____

Relationship: _____

Personal Phone: _____

Work Phone: _____

Cornerstone Christian Academy

STUDENT INFORMATION

NAME: _____
Last First Middle

Address: _____

City/State: _____ Zip: _____ Telephone: _____

Birth Date: _____ Age: _____ Gender: _____

Grade entering: _____ School last attended: _____

School's Address: _____
Street City State Zip

FAMILY INFORMATION

Father's Name: _____

Employment: _____

Position: _____

Business Phone: _____

Mobile: _____

Mother's Name: _____

Employment: _____

Position: _____

Business Phone: _____

Mobile: _____

Marital Status: Married ___ Living Together ___ Divorced ___ Separated ___ Widow ___
Widower ___

Children in family of school age if not applying (Please list):

Cornerstone Christian Academy

RELIGIOUS INFORMATION

Church Attending: _____

Pastor: _____

Address: _____

Father: Are you a Christian? Yes ____ No ____

Mother: Are you a Christian? Yes ____ No ____

Has applicant ever made a profession of faith in Christ? Yes/No

MEDICAL INFORMATION

Family Physician: _____

Telephone: _____

Does child have any physical defects or allergies? Yes ____ No ____

Please Explain: _____

Has child received immunizations? _____ If yes, please bring in a copy of immunizations by October 1st.

GENERAL INFORMATION

How did you hear about this school?

Names of people, other than the parents, authorized to pick up your student(s).

Cornerstone Christian Academy

SCHOLASTIC INFORMATION

Has child ever been expelled, dismissed, suspended, or refused admission to another school?
_____ If yes, explain: _____

Has child ever had disciplinary difficulties? _____ If yes, explain:

Has child ever been in trouble with the law, etc.? _____ If yes, explain: _____

Has child ever used tobacco or drugs? _____ If yes, explain: _____

Please indicate academic level of pupil's previous work:

Excellent _____ Good _____ Average _____ Poor _____

Has child ever failed in school? _____ If yes, explain: _____

AGREEMENT

I have read the handbook and admission packet and agree to insist that my child submit to the program, academic and disciplinary regulations, and all other requirements instituted by the Administration and carried out by the Principal and Faculty.

Signature of Mother _____

Date: _____

Signature of Father _____

Date: _____

Cornerstone Christian Academy

STANDARD OF CONDUCT

NAME: _____ DATE: _____

The student's attitude, conversation, behavior, and dress reflect the character of the institution from which he/she derives his/her training, both home and church. This form reflects the church's attempts to secure students who would best adjust to the rigor of a highly disciplined training program that must set high standards in obedience to God's Word.

Are you a Christian? _____ At what age were you saved? _____

Do you attend public church services regularly? _____

Where? _____

Do you accept the Bible as God's Word and submit It to Its principles as the final authority? _____

Do you smoke? _____ Do you drink alcoholic beverages? _____

Do you listen to rock music? _____ Have you ever been expelled from school? _____

Have you ever run away from home? _____ If so, how long ago? _____

Do you use narcotics (dope, pills, marijuana, etc.) of any kind? _____

Will you honestly agree to keep all the rules in good spirit and respect authority without being critical and finding fault? _____

Do you really want to attend Cornerstone Christian Academy's daily training program? _____

Why?

Cornerstone Christian Academy

STUDENT'S PLEDGE OF GENERAL POLICY

Students are expected to abide by these standards of conduct throughout their enrollment whether at home, school, or elsewhere. Students found to be out of harmony with this school's ideals of work and life may be invited to withdraw whenever the administrator determines it is necessary. As a student of this Christian school, I pledge to uphold the school's standards against all un-Godly music, cheating, swearing, smoking, gambling, drinking alcoholic beverages, using or talking favorably about narcotics, or using indecent language, and will act in a very orderly and respectful manner. I will maintain Christian standards in courtesy, kindness, morality, and honesty. I will strive to be of unquestionable character in dress, conduct, and other areas of life. I agree to abide by the above standards of conduct and other regulations expected of each student enrolled in this school while I am a student attending the school, and will not give the impression to students, parents, or faculty that I am not in harmony with the goals, aims, and standards of the Christian school.

Signature of Student _____

Date: _____

Signature of Mother _____

Date: _____

Signature of Father _____

Date: _____

Cornerstone Christian Academy

MEDICAL RECORD/RELEASE

Student's Name: _____

Birth date: ___ / ___ / ___ Sex: M/F Phone Number: _____

Address: _____
City, State, Zip:

Father's Name: _____

Mother's Name: _____

Business Name: _____

Business Name: _____

Work Phone: _____

Work Phone: _____

In case of emergency call:

First Choice (name and #): _____

Second Choice (name and #): _____

Third Choice (name and #): _____

Please list any present or on-going medical conditions your child has: (i.e. heart ailments, diabetes, allergies, convulsions, etc.)

Please list any medications for which your child has an allergy:

Please list any medications that your child is now taking:

Does your child need to wear a Medic-Alert Tag for a special medical condition? Yes ___ No ___

Please Define: _____

Please list preference for a doctor

(Name and Phone): _____

Please list preference for a hospital

(Name and Phone): _____

I, the parent/guardian of _____ give medical release and permission to Cornerstone Christian Academy for securing emergency medical care by qualified medical personnel for my child.

Father's Signature

Date

Mother's Signature

Date

DISCIPLINE FORM/PARENT PLEDGE

DISCIPLINE: Some children do not adjust to a disciplined academic environment and find excuses to criticize the policies and decisions of staff and administration. In such cases, the school reserves the right to have full discretion in the discipline that may include suspension or other arrangements administered by the principal in a meeting with the student's parents in the principal's office. If considered appropriate, we may place such students on probation for a reasonable corrective time-period, and we may dismiss any student who does not cooperate with the total educational process.

PARENT PLEDGE: I recognize that Cornerstone Christian Academy has a highly-qualified, trained staff and I have confidence in their ability to perform the educational function due my child.

I realize that from time to time children take issue to actions with which they do not agree and that they are prone to criticize statements out of context. This being normal for children, I pledge that should such occur, I will not support the criticism, that I will correct my child, support the school personnel, and call in for full details at any time I have a question concerning an incident.

I further realize that building strong relations with my child's supervisor to aid in the training of my child is as much my responsibility as it is the school's, and that I will pray for the staff and program, cooperate with them in discipline accepting their judgment in such matters, lay a spiritual foundation through Godly example in the home, support the spiritual training of chapel, revivals, etc., follow through with any work assignments or slips to be signed, see that the child reaches school on time, phone or send written excuses for absence or tardiness, cooperate in training the child to respect school property and pay for irregular abuse of the same, attend all parent functions, and assist in publicizing the school and its programs among friends.

I realize that attending the Cornerstone Christian Academy is a privilege and not a right. It is my intention to abide by the decisions and support the discipline of the administration.

Signature of Mother _____ Date: _____

Signature of Father _____ Date: _____

Cornerstone Christian Academy

Request for Records

CORNERSTONE CHRISTIAN ACADEMY

5301 Cortez Ave.

Las Cruces, NM 88012

(575)532-0902

TO: _____
School

Address

City State Zip

REQUEST FOR RECORDS

Student Grade Birth date

This student has enrolled in our school. Please send us the cumulative permanent record folder for this student, including transcripts of past academic records, grades earned during the current year to date, record of attendance, medical and immunizations record, standard test, and any other pertinent information available.

Respectfully,

Administration

Mother's Signature: _____

Date: _____

Father's Signature: _____

Date: _____

2018-2019 Cornerstone Christian Academy FINANCIAL INFORMATION REGISTRATION

Registration fees (non- refundable)

Grades K-3 through 12th ----- \$75.00 (Includes all testing fees if paid by Jan 25, 2018)
-----\$150.00 If paid after Jan 25, 2018

A student is not considered enrolled until the registration fee has been paid.

Grades K-3 through 12th -----\$25.00 (One time application fee per family)

TUITION: Tuition: Cornerstone Baptist Church Members

- 1.K-4 - 12th: \$2880.00/yr or \$320.00/mo (9mo payment plan)
- 2.Second student: \$2763.00/yr or \$307.00/mo (9mo payment plan)
- 3.Third student: \$2673.00/yr or \$297.00/mo (9mo payment plan)

B. Tuition: Non-Members

- 1.All day K-4- 12th: \$2925.00/yr or \$325.00/mo (9mo payment plan)
- 2.Second student: \$2808.00/yr or \$312.00/mo (9mo payment plan)
- 3.Third student: \$2718.00/yr or \$302.00/mo (9mo payment plan)

C. Tuition for K-3

- 1. Half Day – 8:00 am – 11:30am
 - a. Monday-Friday----- \$300.00 per month
- 2. Full Day- 8:00am-3:00pm
 - a. Monday-Friday----- \$325.00 per month

C. Additional Financial Information:

- 1. A 5% discount will be given if total yearly tuition is paid in advance by the August 14th, 2018; this amount is non-refundable.
- 2. All accounts are due on or before the 1st of each month. A \$35.00 late fee per child will be charged on all accounts not paid by the 4th of each month (even if the 4th falls on a weekend or holiday) and the child will not be allowed to return to school until the account has been paid or arrangements have been made.
- 3. A \$35.00 fee will be charged on all returned checks as well as the late fee.
- 4. The first payment is due on or before the first day of school (which pays for both August & September), unless on the 10-month plan then payments start on or before August 1st, and the last payment being paid by May first, with the exception of extended care in May, which will be due at the end of May.
- 5. Tuition is an annual tuition, and is due regardless of the length of time the student attends the academy. The monthly payment system is only for convenience. Some exceptions, such as military relocation orders, are considered, nevertheless students attending one or more days in a month will owe for the entire month.

Cornerstone Christian Academy

A. Additional Mandatory Fees:

1. Graduation fees - \$40.00
2. Preliminary SAT test for 10th & 11th graders - \$15.00
3. Early PSAT for 8th & 9th graders-\$15.00
4. P.E. shirts are - \$18.00 each
5. Girls purchase P.E. culottes - \$40.00 each (to set up appointment to be fitted, call office at 532-0902.
6. Standardized Test - \$35.00 due in March
7. Yearbook fee – \$40.00 per family; additional yearbooks may be purchase for \$40.00.
8. Improvements Obligation - \$120.00 for 1st student and \$30.00 for each additional student. Students may participate in the annual fundraiser to cover this fee. Any student enrolling after the annual fundraiser will be subject to this obligation. (those who choose to opt out of the fundraiser and pay the improvement obligation must do so by August 28th)
9. Upper Learning Center students are allotted six PACEs for every ½ credit; all other students are allotted 60 PACEs every year: any PACEs above this amount will incur a \$4.50 PACE Fee. All Failed PACEs will be re-ordered and charged \$5.00
10. Students 7th grade and up go to Student Regional Convention. This is mandatory. Cost is \$300.00 due March 10, 2019.
11. Dual enrollment (mandatory) for all students \$250.00 due Sept 15, 2019

Extended Care/Early Care:

Extended/Early care is available at \$20.00 per hour per child if needed on occasion pro-rated every 30 minutes. However, a monthly rate of \$100.00 per month per household is available if the need is more frequent. All extended care is over at 5:00pm each day. Every child must be picked up before 5:30. After 5:30pm, a rate of \$30.00 per every fifteen minutes will be assessed. Early Care is available 7:00am – 7:35am.

Our Fundraising Policy

- A. Each year we conduct a fundraiser to help with school improvements.
- B. Those who adequately participate in the fundraiser may offset their Improvement Obligation.
- C. Those opting out of the fundraiser by paying the Improvement Obligation (\$120.00), must make notification to opt out by August 28th.
- D. Students who enroll after the fundraiser is completed, are subject to the Improvement Obligation

Father's Signature _____ Date _____

Mother's Signature _____ Date _____