

SAMPLE INDIVIDUAL HOUSE MEMBER ACCOUNT

NAME: _____

MOVE IN DATE _____

EXISTING BALANCE	DATE NEXT PAYMENT IS DUE	DUE FOR MONTH OF _____	AMOUNT DUE (can be EES or Membership Fee, not Fines)	DATE PAID	RECEIPT #	AMOUNT PAID	NEW BALANCE
0.00	11/25/13	December	\$400.00	12/1/13	#3465	\$400.00	0.00
0.00	12/25/13	January	\$400.00	1/1/13	#3472	\$400.00	0.00
0.00	1/25/13	February	\$400.00	2/1/13	#3495	\$400.00	0.00
0.00	2/25/13	March	\$400.00	3/1/13	#3510	\$400.00	0.00
0.00	3/25/13	April	\$400.00	4/1/13	#3528	\$200.00	\$200.00
\$200.00	4/1/13	X	\$200.00	4/15/13	#3540	\$200.00	0.00
0.00	4/25/13	May	\$400.00	5/1/13	#3556	\$400.00	0.00
0.00	5/25/13	June	\$400.00	6/1/13	#3565	\$250.00	\$150.00
\$150.00	6/1/13	X	\$100.00	6/15/13	#3571	\$100.00	\$ 50.00
\$ 50.00	6/15/13	X	\$50.00	6/20/13	#3584	\$ 50.00	0.00
0.00	6/20/13						

Notes:

- This person paid on time from December until April.
- In April, they paid only \$200 on the first of the month. That is why the “existing balance” on April 1st shows \$200. They paid the balance on April 15th bringing their balance back to \$0.00 on April 15th.
- On June 1st, they paid only \$250 leaving a balance of \$150. On June 15th, they paid \$100, still leaving a balance of \$50.00. They paid that on June 20th.