

Austin Creek Parents Club
General Meeting Minutes
Friday, November 16, 2018

Approved at the January 17, 2019 meeting

1. Call to order 8:36am by Dave Traver
2. Members in Attendance:

Dave Traver	Mary Traver	Tari Power
Lisa Brown	Janine Taylor	Shelby Moeller
Cindy Wu	Kiran Acharya	Katherine Larson
Angie Caster		
3. Motion to Approve Minutes from September 7th, 2018
-Approved-
4. Principle's Report:
 - a. To address the smoky air students are in the MPR before 8:15 and in the classroom thereafter. Wednesday and Thursday students went to the MPR during breaks. Friday students will stay in the classroom all day due to worsening air conditions. Office staff will bring snacks to the classroom and provide breaks for teachers.
 - b. 5th and 6th grade will have music (?) in the classroom instead of science lab due to poor air quality and no filters for the science lab. Filters have been ordered and will arrive next week.
 - c. General stress from smoke is expected, students have automatic excused absence if parents want to keep them home
 - d. Q – Is the threshold being reviewed? Many feel it is not stringent enough. A – Not known if it will be changed at this time.
5. President's Report
 - a. To address the smoke threshold, this was recently discussed/decided at the District Board Meeting. If you have questions or concerns contact Dr. Pandolfo directly (acting superintendent). The air monitor is set up at Village Elementary but is not active for the last few days. Comment – Threshold is advisory only, district is at liberty to make a different decision.
6. Treasurer's Report
 - a. Montgomery Village – We missed this, this fundraiser did not happen this year (\$1000 income). We can sign up for this in the Spring, let's try to get signed up for this next year. Contact is Shelia Edwards.
 - b. T-shirts – we spent \$800 more than expected. Unless we can sell a lot of water bottles.
 - c. Quickbooks – online is expensive (\$500) and getting more so each year (\$600 next year). We can save \$ by purchasing a copy you install on a laptop (\$200). We need to locate a laptop to be used for this purpose.

- d. There was \$3000 to be split between 4,5,6th graders. The money will be used for 4th and 6th grade camp and other classroom expenses (awarded approx. \$20 per student).
 - e. \$1000 expense to cover field trips that cost less than \$1000
7. President's Report continued
- a. We still have a surplus in our budget, it's our obligation to spend this on projects benefiting our students
 - i. Projects in process:
 - 1. Dave is working with Dr. Pandolfo to purchase and install basketball equipment. Need to get price matching and approval from an architect.
 - 2. Gaga pit - if the district does not pay for it the parents club will. This is the precedent set by other elementary schools in the district.
 - 3. Another mural. We would use the same artist and it would be placed on the long wall by the flag pole.
 - ii. Other ideas (total for above is \$10,000, we have \$50,000 to spend)
 - 1. Computer tables that roll around – these are on order already. We can eval when they come and see if we need more.
 - 2. Bookshelves in the library. Shelby will work with Trish to see what we need.
 - 3. New water fountains like at Maria Carrillo that allow you to fill a water bottle. Shelby will reach out to the folks at Maria Carrillo and see what product/vendor they choose.
 - 4. Landscaping – the process is started but waiting for wet weather to dig. Dave will follow up with Dr. Pandolfo at the district level to see if we can have more landscape workers on the project to speed up the process.
 - 5. ** side note, the bushes by the parking lot exit need to be trimmed
 - b. School Board election still pending, many mail in and contingent votes to be counted. Need to vote new people in Jan to cover vacated spots. Q – What spots do we need to fill? A – Board Spots (20 people advised) and possibly others depending on the election results.
8. Walkathon Report
- a. Katherine is officially stepping down from the walkathon, this is her last year. She will make reservations for our biggest vendors now so the new person will not miss the boat on reserving those. She suggests breaking it up into smaller groups, 2 for auction, 3 for general walkathon, etc. There are three main sections: operations (contracts, etc), forms, meeting with individual vendors.
 - b. This year's walkathon went well, no rain, good turnout
 - c. Financially, checks and auction payments are still coming in. Overall when those come in we made approximately \$88,000.
 - d. Comment - Dave suggests we have a special walkathon meeting to outline the tasks, break them up into jobs and assign them or advertise them. Meeting date TBD.

9. Committee Report

- a. Winter Dance upcoming – this was not on the calendar. Please contact Michelle with items so she can add it to the calendar.
- b. Fine arts day – all is well, coming in March
- c. Field Day – there is a conflict with Kinder Doran Beach field trip. Looking into having the Kinder classes skip the field day this year since they have limited participation anyway.
- d. Marquee – need sand or bark around it (?)
- e. Wish Upon a Star – need to resend request for parents to participate. Nicki will do that today.
- f. Website – should we move away from Member Planet? Need to discuss this. Nicki will come up with a recommendation for next year, can work with others to discover expenses and website functionality requirements.
- g. Mini Gardens – Dave got a few of these in place in the Kinder play yard. Let's get more around the school for individual grades to adopt and care for. Pull out vegetation during the summer months.