
SPANISH WALK COMMUNITY ASSOCIATION

January 16, 2017

NOTICE OF ANNUAL MEETING AND ORGANIZATIONAL MEETING OF THE BOARD OF DIRECTORS

You are cordially invited to attend the Annual Membership Meeting which will be held on the date and time below to elect two (2) Directors for a term of two (2) years and to conduct any other business that may properly come before the Meeting.

When: Thursday, February 16, 2017
Where: Spanish Walk Clubhouse
Registration: 6:00 P.M.
Meeting Time: 6:10 P.M.

The election of the Directors is conducted by Secret Ballot. Enclosed are the following voting materials: Voting Instructions, Secret Ballot and two (2) envelopes for returning the Secret Ballot. **Please fill out the enclosed Secret Ballot and return the Ballot as instructed in the Voting Instructions either by mail, or in person to Prime Association Services' office no later than 3:00 P.M. on Thursday, February 16, 2017.** Please allow enough time for mailing the Ballot. Only Members of record, as of January 16, 2017 are entitled to this notice and to vote at the Annual Membership Meeting.

In order to hold the Annual Membership Meeting, a quorum of the membership (25% of the total voting power of the association (i.e. 86 homes out of 344 homes)) must be present either in person, or by Secret Ballot therefore; it is important that you return the Secret Ballot by mail, or plan on attending the meeting.

YOUR VOTE IS IMPORTANT.

If you do not wish to vote for a Board member you can still participate by selecting the option, " I do not wish to vote. This Ballot is to be used for quorum purposes only", and returning the Secret Ballot in the envelope provided.

If there is no quorum obtained at the Annual Membership Meeting, it may be adjourned and rescheduled at the Association's expense. If quorum is established, the Annual meeting of members will be held and the appointed Inspector(s) of Election will tabulate the votes received on the Secret Ballots received by February 16, 2017.

Thank you for your cooperation and we look forward to seeing you at the Annual meeting.

Sincerely,
On Behalf of the Board of Directors

Crystal Griffin, CCAM-ND, CMCA – Regional Supervisor
Spanish Walk Community Association