

PHOTOGRAPHIC PERMIT APPLICATION

HAKONE ESTATE & GARDENS

21000 Big Basin Way, P.O. Box 2324 Saratoga, CA 95070 www.hakone.com
e-mail: events@hakone.com Tel: (408) 741 4994 ext. 101 Fax: (408) 741 4993

Date: _____ Time: _____ Photo Video

Purpose/type of activity: _____ Estimated attendance: _____

FEES: WEEKDAY - \$80 PER HOUR + (\$40 Non-Refundable Deposit)
WEEKENDS - \$100 PER HOUR + (\$50 Non-Refundable Deposit)

(The fee covers up to 3 people, additional guests will reflect a charge of \$10 /person/hour. Collateral, in the form of a Driver's License, must be provided to the Gift Shop upon check-in to monitor time duration.

Applicants name: _____ Applicants address: _____

City: _____ State: _____ Zip: _____

Day phone: _____ Evening phone: _____ Email: _____

Additional Hour _____ x \$80 &/or \$100/hour = \$ _____ Additional Guests _____ x \$10/hour x _____ hours = \$ _____

Total: \$ _____ Check-in Time: _____ Check-out Time _____

Staff Member Initials: _____

Photography for personal use is encouraged. Quick snap shots of your object using "point and shoot" camera does not require a permit fee. However, commercial, political, or portrait photography or videography requires a permit.

Photography with an individual or individuals posing for multiple pictures under the direction of a photographer, either professional or amateur acting as a professional, using advanced equipment requires a permit. This includes weddings, engagements, graduations, family portraits, and other special occasions. **If your purpose in coming to Hakone is to take photos of someone, be photographed, use Hakone's gardens as a backdrop for portraits, or if you are a professional photographer profiting from the photos you are taking, a permit fee must be paid.**

PLEASE OBSERVE FOLLOWING GUIDELINES / TERMS:

- Photographers, both still and video must make appointments in advance with the Events Office for photo sessions.
- A Permit Badge will be provided from the Gift Shop. Please wear it visibly during the entire photo session.
- Trails and paths are not to be blocked by any equipment. Photographers and subjects are to remain on the garden paths, open areas, on steps, bridges, and other walking areas. Venturing beyond these areas is strictly prohibited.
- If photo sessions are scheduled before or after the garden opens or closes, there will be an **additional charge of \$50 per hour** above the regular fee, upon availability.
- All photographers and/or applicant must check **in** and **out** with the Hakone associate in the gift shop.
- **All vehicles are restricted to no more than 30 feet in length** due to the driveway leading into Hakone Gardens.
- **A NON-REFUNDABLE deposit is required which will be applied to your fee, as long as the time paid for was not exceeded or no damage incurred.**
- **NO CANCELLATION ALLOWED WITHIN ONE WEEK. ONE POSTPONEMENT ACCEPTED UPON AVAILABILITY.**

FORFEITING YOUR DEPOSIT AND/OR FEE:

- Please note that this is a contract and your observance of schedule time is very important since other events may happen in the Garden any time. If you arrive earlier or later than your allotted time by 15 minutes, your deposit and/or fee may be forfeited. The gift shop has no way of rescheduling your time the day of your Photo Shoot. If you need to reschedule, please contact the event office as soon as possible.

(Signature)

(Printed name)

(Date)