

March 3, 2017



**Resident – Spanish Walk
1001 Camden Drive
Palm Desert, CA 92211**

Patrol Masters is proud to announce our appointment as your new Courtesy Patrol Service as of **04/01/2017**. Our patrol officers are educated in the latest methodologies and are trained to conduct thorough inspections as directed by your Board.

The following are some situations in which you may need Patrol Masters assistance:

- » Safelist your guest vehicles
- » Obtaining a parking permit. If qualified.

Patrol Masters, Inc. has issued safelisting codes to prevent unauthorized usage of safelisting days. Each address has been assigned a safelist code, listed below. You are required to supply this code when safelisting any vehicle either online or over the phone.

Your Safelist Code	22DD68
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Day guests do not require a safelist. If you have a guest who will be parked in common area overnight, that guest's vehicle must be placed on the safelist, effective between the hours of 12:00 a.m. and 6:00 a.m. Each **unit is allowed a maximum of 20 one-overnight** safelist in any 180 days rolling window.

To safelist your vehicle, visit Patrol Masters' website www.patrolmasters.com and use the online safelist procedures, or call (877) 648-0602 if you do not have online access.

- Enter the vehicle license plate # and city.
- Click next.
- Click on the association name, which will appear on the next screen.
- Enter mandatory safelist code
- Fill in your authorization information, if repeat user.
- If new user, click on "I do not have an account" and create your own account.
- Update your information, if repeat user.
- If new user, you will have to enter additional information.
- Enter the vehicle information, if you are safelisting for the first time, then click next.
- Select the dates you would like to safelist by clicking on the calendar and click on safelist.
- You will see the confirmation number, which will confirm your transaction.
- If you do not get a confirmation number, then your vehicle is NOT on the safelist and is subject to towing.
- It is important that you get and keep that confirmation number.

Sincerely,
Patrol Masters, Inc.

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