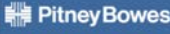


# Classes of Mail Reference Chart

 PitneyBowes <i>Postal Education</i>	First-Class Mail®	First-Class Package Service	Priority Mail®	Priority Mail Express®	Standard Mail®	Standard Post®	Media Mail®	Library Mail	Bound Printed Matter	Periodicals				
<b>CONTENT</b>	Anything mailable (except certain restricted material)	Commercial Base: Nonpersonal merchandise Commercial Plus: Anything mailable (except certain haz-mat material)	Anything mailable (except certain haz-mat material)	Anything mailable (except certain haz-mat material)	Nonpersonal	Nonpersonal- merchandise	Nonpersonal- no advertising	Nonpersonal- no advertising, "authorized" sender or recipient	Nonpersonal- may have advertising; must be securely bound	Nonpersonal				
<b>POSTAL INSPECTION</b>	CLOSED AGAINST POSTAL INSPECTION.	Commercial Base: OPEN TO POSTAL INSPECTION. Commercial Plus: CLOSED AGAINST POSTAL INSPECTION	CLOSED AGAINST POSTAL INSPECTION.	CLOSED AGAINST POSTAL INSPECTION.	OPEN TO POSTAL INSPECTION.	OPEN TO POSTAL INSPECTION.	OPEN TO POSTAL INSPECTION.	OPEN TO POSTAL INSPECTION.	OPEN TO POSTAL INSPECTION.	OPEN TO POSTAL INSPECTION.				
<b>SERVICE OBJECTIVE</b>	2-3 days	2-3 days	2-3 days	Next day or 2nd-day- by noon or 3PM to most destinations but time of day not guaranteed, just the day of delivery guaranteed	2-9 days	v	2 - 8 days	2 - 8 days	2 - 8 days	1 - 9 days				
<b>GUARANTEED DELIVERY?</b>	NO	NO	NO	YES	NO	NO	NO	NO	NO	NO				
<b>PRICING CATEGORIES**</b>	Retail and Commercial (see note on parcels)	Commercial Base and Commercial Plus	Retail, Commercial and Commercial Plus	Retail, Commercial and Commercial Plus	Commercial- Regular and Nonprofit	Retail	Retail and Commercial	Retail and Commercial	Retail and Commercial	Commercial				
<b>VOLUME REQUIREMENT FOR PRESORTED OR AUTOMATION MAILINGS*</b>	500 min.	500 min.	N/A, i.e., no "presort" pricing	N/A, i.e., no "presort" pricing	200 pieces or 50# min.	300 min.	300 min.	300 min.	300 min.	NA				
<b>PROCESSING CATEGORY (shape) as it applies to pricing</b>	Postcard Letter Flat Parcel	Parcel	Anything mailable.	Anything mailable.	Letters Flats Not Flat-machinable Parcels	Parcels	NA	NA	Flats	Letters Flats				
<b>MAX WEIGHT/piece</b>	13 ounces		Commercial Base: 13 ounces Commercial Plus: 15,999 ounces	70#	70#				15,999 ounces	70#	70#	70#	70#	
<b>POSTAGE CALCULATION</b>	Based on weight (by the ounce) and shape (except parcels- per ounce after first 3 ounces)		Commercial Base: Weight (by the ounce) and sortation level Commercial Plus: Sortation level only	Other than flat-rate envelope and boxes, price based on weight - by the pound - and zone. DimWt or Balloon Rate may apply to large packages.	Other than flat-rate envelope, price based on weight - by the pound - and zone.				Based on shape, weight and entry; "piece rate" for ≤ 3.3oz and "piece / pound rate" for > 3.3oz	Based zone and weight by the pound. Balloon pricing may apply.	Based on weight, by the pound	Based on weight, by the pound	Based on shape, weight and zone	Based on shape, weight and multiple other factors
<b>NONMACHINABLE SURCHARGE</b>	Nonmachinable letters only		NA	NA	NA				No surcharge; there are separate prices for nonmachinable letters	NA	NA	NA	NA	NA
<b>METHOD to EVIDENCE POSTAGE</b>	Single-piece: Stamps, meter or Permit Imprint (PI can only be used if part of 200 pc or 50# mailing) Commercial: Meter, Permit Imprint, Precanceled Stamp	Commercial Base: Meter, PC Postage or Permit Imprint Commercial Plus: Permit Imprint	Stamps, meter or Permit Imprint (PI can only be used if part of 200 pc or 50# mailing)	Stamps, meter, permit imprint (eVS) or Corporate Express Mail® Account	Meter, Permit Imprint, Precanceled Stamp	Single-piece: Stamps, meter or Permit Imprint Commercial: Meter, Permit Imprint	Single-piece: Stamps, meter or Permit Imprint Commercial: Meter, Permit Imprint	Single-piece: Stamps, meter or Permit Imprint Commercial: Meter, Permit Imprint	Permit Imprint	ID Statement				
<b>UNDELIVERABLE AS ADDRESSED MAIL</b>	UAA mail w/o endorsement forwarded or returned at no charge	UAA mail w/o endorsement forwarded or returned at no charge	UAA mail w/o endorsement forwarded or returned at no charge: Free USPS Tracking; \$50 free Insurance with Retail option; \$100 free Insurance with Commercial option	UAA mail w/o endorsement forwarded or returned at no charge. Free delivery record w/ sig provided upon request. \$100 insurance. Premium fee for Sunday/Holiday	UAA mail w/o endorsement disposed of by USPS	UAA mail w/o endorsement forwarded locally @ no charge mos 1 - 12; after 12 mos mailer pays postage for forwarding or return	UAA mail w/o endorsement forwarded locally @ no charge mos 1 - 12; after 12 mos mailer pays postage for forwarding or return	UAA mail w/o endorsement forwarded locally @ no charge mos 1 - 12; after 12 mos mailer pays postage for forwarding or return	Disposed of by USPS®	UAA mail w/o endorsement forwarded for 60 days; after 60, new address provided to mailer and piece disposed of by USPS.				

\* Commercial Base and Plus single-piece and presorted pricing available for First-Class Mail PARCELS that meet requirements

\*\* Commercial pricing applies when mailer uses approved postage payment method; Plus pricing applies when mailer uses approved postage payment method and meets min. volume threshold.

Refer to Domestic Mail Manual and Notice 123 Price List for more specific information. First-Class Mail, Standard Mail, Priority Mail, Priority Mail Express, Media Mail, Standard Post and USPS are trademarks owned by the United States Postal Service.