

**TOWN OF WATERFORD
DEVELOPMENT REVIEW BOARD
MEETING DATED FEBRUARY 15, 2016
MINUTES**

MEMBERS PRESENT: Andrea Dineen, Bernie Brochu, Kevin Gillander, Bob DuMaire, and Dot Borsodi

MEMBERS ABSENT: John Gillott and Jack Newland

NON-MEMBERS PRESENT: Chris Brimmer and Secretary, Michelle Collins

Andrea brought the meeting to order at 7:00 P.M.

Modification to Agenda

There were no modifications at this time.

Minutes from January 18, 2016

Andrea called for a motion.

Dot moved to accept the minutes of the January 18, 2016 meeting.

Kevin seconded the motion.

Andrea called for a vote, and all present approved the motion.

Zoning Administrator Update

Chris reported on the zoning activities during the period of January 18, 2016 to February 15, 2016. Chris informed the board that he is currently working on a permit for a single-family dwelling, and issued two warning letters that were generated by referrals from the Town Listers. He accounted that the warning letters issued do not look like a violation of the bylaws, but each will have to come in for applications.

Mark Fielder – 792 Lawrence Road – 10’ Variance for Side Setback for Garage

Kevin Gillander reported that he performed a site visit since the January 18th meeting and articulated that the two properties involved have a shared driveway. A letter was issued to Mr. Fielder stating that the applicant must submit a plot plan that includes the entire property and an answer to question #8 on the application in order for the application for this Variance to be complete.

Andrea called for a motion to adjourn the meeting at 7:15 P.M.

Dot moved to adjourn the meeting.

Bernie seconded the motion.

Andrea called for a vote, and all present approved the motion.

Respectfully Submitted,

Approved by:

Michelle Collins, Secretary