



SAN MARTIN DE PORRES ROMAN CATHOLIC PARISH

Pastoral Council Minutes

3 October, 2017

Attendees: Fr. Juan Carlos Aguirre, Chair Pat Bradley, Pilar Harris, Jim Harris, Ana Quihuis, JoAnn Stover, Debbie Morales, Gladys Pedraza-Seaz, Myrl Johanning, Tom Murphy, Paul Krienitz, Ivan Garcia, Joshua Mangles, and Sharon Forcica.

Absent: Laura Acosta, Frances Ortega, Minh Solorzano and Paty Rivero.

Fr. Juan Carlos led prayer.

Minutes from the April 8, 2017 meeting were approved.

1. OLD BUSINESS

a. Fiesta-Gladys Pedraza-Saez

- Raffle tickets were passed out to council members to give to ministry members to sell.
- An early bird drawing will be held after the 12 pm mass on October 29th.
- Tickets must be returned to the office by November 3rd. Fiesta sponsors have donated \$250.00 so far. Phone calls are need to be made to remind those who have yet to donate.
- The food booths need volunteers. Donations of soda and water are needed.
- Auction items needed: gift cards/certificates and gift baskets from each of the ministries.
- Myrl Johanning talked about the importance of food preparation and serving. The food inspector saw flies around open food containers at fiesta last year. Myrl suggested fly strips and caution keeping foods covered.
- There are two king and three queen candidates for the fiesta. Fr. Juan Carlos would like name, photo and bio of each candidate published in the bulletin. Ivan Garcia will include these on the website as well. Advertising for the fiesta will be sent to the schools, businesses, TV and radio. K of C will distribute banners.

b. Stewardship

- Gladys Pedraza-Seaz announced the stewardship campaign will begin on November 5th at all masses.
- An explanation of stewardship will be presented including: pledging of time, talent and treasure.
- All current contributions to San Martin only address operating expenses.
- Pledges will start in 2018 and held in strict confidence.
- Pledging enables the church to budget for expenses. Anyone interested in donating for extraordinary needs can find the list of needs on the parish website.
- Fr. Reminded the council that the parish is growing and the needs are greater Fr. Also

stated that online giving saves time and the cost of handling cash and checks.

- Josh Mangles interjected “10 % of giving is an entry level-learning the discipline of giving. Capture the heart where your treasure is...there is your heart”.
- Gladys needs volunteers to help with pledge mailings December 3-9. Call her to help.

c. V Encuentro

- Ana Quihuis thanked Fr. Juan Carlos and Joshua Mangles for their help in organizing the Encuentro event held at San Martin on September 16.
- There were 90 participants including the presenters. Five topics were covered throughout the day.
- On October 28th at the TCC, Vicar General Monsignor Raul Treviso, of Hispanic Affairs, will be the speaker. The event is from 8am to 4pm. The presentation is in English. A \$5 fee to help the Diocese with expenses. Bring a bag lunch. Topics include the importance of how the church handles migration and needed resources.

2. NEW BUSINESS

a. Ivan Garcia - Introduction

- Fr. Juan Carlos welcomed and introduced Ivan Garcia who will be **coordinator of liturgies** and Joshua Mangles as pastoral assistant.
- Ivan will help with providing consistency through training for each mass to provide the consistency: ie: servers, choirs, etc. so all masses are the same.
- Ivan reported on the Holy Father’s Share The Journey which started on September 27th and will continue for two years. This campaign is to reach out in support of migrants and refugees within each diocese to raise awareness about their plight worldwide.
- We are to report back to the diocese as to the events held at San Martin. Fr. said materials are available for prayer groups, seminars and reflection

b. Website / Reports / Calendar

- Prepare an online calendar for all ministries to add their contacts and activities for the coming year. Examples: KC events, special retreats, practice dates and times (choirs) and all coming events.
- This calendar will be a reference for parishioners as well as the ministries. Yearly activity from each ministry must be in before December 6 to Josh.
- Ivan will reorganize San Martin’s web site and keep the bulletin up to date. The web site will contain the background of San Martin de Porres, the background of our pastor, new parishioner registration, ministries, bio’s, schedules, photos and calendar.

c. Joshua Mangels - Introduction

- Fr. Aguirre introduced Josh with a brief description of their meetings after Josh applied to San Martin for the youth ministry program. Josh's position at San Martin will be as **Coordinator of Ministries**.
- Josh introduced an organizational chart to show the structure of the parish as well as a new mission statement for the pastoral council of San Martin de Porres. (*see last page of minutes*)
- The mission statement reads: The Pastoral Council of San Martin de Porres collaborates with the Pastor in carrying out the threefold office of the Church to Sanctify, Teach and being faithful Stewards of God's Gifts.
- Josh's position as coordinator of ministries consists of working with the pastoral council and all ministries to ensure the mission of the church is fulfilled, prioritizing the pastors time. Josh reiterated the importance of each ministry to inform him of their activities for calendar year 2018 before Dec. 6th.

d. Pastoral Council member terms

- Fr. Aguirre stated that with the new organizational chart the bylaws need to be updated because the Pastoral council terms of service expired in June of 2017.
- Pat Bradley's term as pastoral council chair has expired, also Fr. accepted the resignation of Sharon Forcica as chair of the outreach ministry.
- Fr. appointed Matty Alvarez and she accepted to serve as chair of the Outreach Ministry.
- Fr. asked for a nomination for pastoral council chair. Jim Harris was nominated for pastoral council chair by Debbie Morales, seconded by Tom Murphy. Jim accepted the role. Pat Bradley will be vice-chair of the pastoral council.
- Tom Murphy volunteered as director of planning and development to replace Josh Sparling.

e. Mission Statements

- A new parish mission statement was introduced. After discussion and changes in the wording, Tom Murphy made a motion to accept the changes, seconded by Pat Bradley.

Parish Mission Statement

"We are the Catholic community in Sahuarita, Arizona, committed to proclaiming and living out the Gospel of Jesus Christ. Nurtured by the Eucharist, we spread His love to all through the Word, the Sacraments and acts of charity in our everyday lives."

3. MEMBER REPORTS

a. Finance Committee

- Myrl Johanning reported the finance committee met September 14, 2017 for the purpose of approving the parish annual financial report. The final budget will be approved by the finance committee and the board of directors and then submitted to the diocese.

b. Knights of Columbus

- Paul Krienitz reported the annual street cleaning in Sahuarita was completed. Three new members were inducted as 1st degree and four members received 4th degree. A tootsie roll drive was held the 3rd weekend of September and a recruiting drive will be held October 14 and 15th.

c. Community Outreach

- Sharon Forciea introduced Matty Alvarez, the new outreach chair.
- Matty's focus is fourfold:
 - Food bank
 - Fatima Women's Center needs volunteers to assist as translator receptionists as well as other duties. The center offers free prenatal care.
 - Old Pueblo a rehab center needing mentors/ friends for men transitioning in the world.
 - Involving the youth in the work of charity.

d. Parish Synod

- Jim Harris reported many of the suggestions from the parish synod have been implemented.

e. Religious Education: Pat Bradley for Paty Rivero

- Pat Bradley handed out Paty's report to the council members.
- Classes started on August 29th and are held on Tuesday and Thursday evenings.
- Sunday school started September 24th with 12 students.
- Two clubs have been introduced. Little Flowers for girls and Blue Knights for the boys.
- October 31st for 1st-6th grades dress as your favorite saint to celebrate All Hallows Eve
- Teachers are desperately needed. There are 196 students and only 10 teachers.

Fr. Aguirre led the closing prayer.

Respectfully Submitted,

Sharon Forcica

