

Waterford Board of Selectmen Meeting  
Monday, August 10, 2015  
Town Clerk's Office

Attendees:

Selectmen: Brent Beck, Fred Saar, Gary Allard

Road Foremen: Lisle Houghton

Town Clerk: Joanne Jurentkuff

Assistant Clerk: Jessy Pelow

Citizens: Lou Brach, Hannah Fenoff, Kevin and Alberta Colby, Ed Farr, Bill Willis, Kathy Aucoin, Bryant Fleming

**OPENING** Brent opened the meeting at 7:30p.m.

Fred made the motion to approve the minutes for July 13, 2015. Gary seconded the motion. All approved. Brent signed the minutes. The selectmen signed the orders for July.

**MODIFICATION OF AGENDA** Gary asked that the executive session be moved to the end of the agenda.

**KEVIN COLBY-SOLAR** Kevin and Alberta Colby informed the selectboard that they are in the process of having a solar farm starting with about 150kw. Brent asked if it is visible from the road, it is not. Solar farms are state regulated and the town has no involvement.

**TOWN BOARD REP: Hannah Fenoff-** Hannah Fenoff spoke on the behalf of the Library and notified the selectboard that Dottie Turek has handed in her resignation before her term has expired. She and the rest of the trustees recommend Dianne Gingue as a replacement for the remainder of Dottie's term. Fred made the motion to have Dianne Gingue finish out the remainder of Dottie Turek's term. Gary seconded. All approved.

Ed Farr who lives on Hale Road asked the selectboard if when trees are cut in the town's right of way by the state if the trees belong to the joining landowner, the town or anyone. The selectmen discussed that every road in town is different and that it is unfortunately a shady area. In order to find out someone would have to go back and find the history of when Hale Road was created if the information is even available.

Bill Willis spoke for behalf of the Fire Department and they would like to have a festival for their 30<sup>th</sup> anniversary on September 13<sup>th</sup> from 12pm-3pm.

Fred made the motion to accept the Fire Departments festival permit and waive the fee along with notice to the abutters. Gary seconded the motion. All approved.

Bill also asked if the Fire Department would be able to give kids rides on the fire truck from Pike Industries and back to the fire house. The selectmen told Bill that they would have to find out if their insurance covers that.

Fred made the motion for the Fire Department to be able to provide fire truck rides on September 13<sup>th</sup> from 12pm-3pm as long as the Fire Departments insurance covers it. Gary seconded the motion. All approved.

**Bruce Melendy-** Did not show up for meeting

**WELCOME TO WATERFORD SIGNS** Lisle confirmed with Shauna that the town cannot put the signs in the state right of way. Lisle suggested putting the signs near Al Bourbeaus on Rt 18 and down by Riverside Cemetery. Gary will contact Al to discuss.

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**OTHER** Lisle noticed stone pillars at the end of Amy Wajdas driveway that stand in the town right of way. Apparently the pillars can be moved. The selectboard will have Chris Brimmer stop by Amy's and have her move them back out of the towns right of way.

Lisle asked the selectboard if a cleanup bucket could be purchased for the crew which helps them with side of the road ditching. The selectmen told Lisle to get prices and get back to them.

Bryant Fleming informed the selectboard that the culvert that was put in up near Barbara Mathews and himself, causes a heavy amount of water to flow down and flood his basement in the spring. He wondered if the culvert could be taken out seeing there didn't used to be one in that location. The selectboard discussed that they will have a study done on the culvert and get back to him by the fall. Lisle asked the selectmen if they would approve driveway accesses when he does the work for himself because he didn't feel approving his own work was correct. The selectmen said its fine for Lisle to approve them because he is doing it on behalf of the selectboard.

**TOWN FINANCIAL POLICIES** Fred met with Joanne and edited the financial policies to fit the Towns needs. Gary made the motion to accept the following town financial policies, balance budget policy, investment policy, fraud prevention policy, debt management policy, credit card policy, account audit fringe reporting policy, ethics policy, capital program and budget policy, reserve fund balance policy, cash receipts, petty cash & return check policy and purchasing policy. Fred seconded the motion. All approved.

**TAX MAP** Fred took a trip to Fairlee to see how they operate their Tax Maps and Chris Brimmer showed him what they use and how it interfaces with NEMRC. Fred was impressed and would like to use a similar system for Waterford. He will get in touch with CGI in Littleton to see what they can offer.

**JUNK & SALVAGE ORDINANCE IMPLEMENTED** The selectmen signed the Junk & Salvage ordinance.

**LUCIER/MOONEY PROPERTY** A lean-to was built on the side of the building with no building permit and because of this Chris mailed out a notice of violation to Alfred Lucier.

**TRANSCANADA** Nothing further at this time.

**DRB/PB SECRETARY** Michelle Collins submitted her resume with interest for the position. The selectmen said okay if she wants the position.

**LIBRARY TRUSTEE RESIGNATION** Dottie Turek sent in her resignation. The selectboard accepts her resignation and thank her for her time served as a trustee on the board.

**PURCHASING FUND-AUCTION ITEM** Fred made the motion that the purchase of the hay thrower which helps the highway crew for seeding purposes is paid for out of the purchasing fund. Gary seconded the motion. All approved.

**ALL-HAZARDS MITIGATION PLAN STATEMENT** The Town of Waterford began the planning process for developing a local Hazard Mitigation Plan by establishing a planning team, soliciting input from the community and notifying the towns that border Waterford of the planning process, requesting input on specific portions of the plan as it develops.

**DRIVEWAY PERMIT REVISION** The selectmen will review the driveway permit revision and discuss next time.

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**FINANCIAL MANAGEMENT QUESTIONNAIRE** Joanne presented the selectmen with her financial management questionnaire with how she thinks the office runs. The selectmen reviewed and signed.

**COMMUNICATIONS TO THE SELECTBOARD** The selectboard ask that if a citizen has a question that needs an overall answer that it is presented at monthly selectmen's meetings where all selectboard members are present.

**ERRORS & OMISSIONS ON 2015 GRAND LIST** Nothing at this time

**CEMETERY DEED- MERCHANT** The selectmen signed the deed for Riverside Cemetery lot 44 in section B1 to Catherine Merchant.

**SUBDIVISION ROADS- CLASS 4 VS. CLASS 3** No requirement to accept a class 3 road in a subdivision.

**OTHER** The Selectboard signed the Better Backroads Grant and also signed the contract for the generator for the school.

Fred is going to ask Heather Burt to put together a recycling material list that can be put on the website. Joanne informed the selectboard that at Riverside Cemetery there is an issue with where Briggs headstone is located. It lays currently as a footstone not a headstone and the issue should be corrected. It can be corrected by moving the stone to the correct "headstone" location. Also there needs to be a swap of cemetery lot numbers so that the correct lot matches the correct person.

The selectmen want to inform the DRB that should they need consultation from a lawyer for any issues, they may contact the town lawyer. Gary will let the DRB know.

**EXECUTIVE SESSION PERSONNEL** The selectboard went into executive session to discuss personnel at 9:05 p.m. Came out of executive session at 9:15 p.m. with no decisions.

**ADJOURN** Fred made the motion to adjourn. Gary seconded. All approved. The meeting adjourned at 9:15 p.m.

Approved:

Date:

Jessy Pelow

Assistant Town Clerk