



**FINANCIAL AND CONSUMER SERVICES COMMISSION  
RULE MB-002 MORTGAGE BROKERS FEES**

**PART 1  
DEFINITIONS**

**1. (1) Definitions** – In this Rule

“Act” means the *Mortgage Brokers Act*.

- (2)** The definitions contained in the Act apply to this Rule, unless the terms in question are defined in this Rule.

**PART 2  
FEES PAYABLE**

**2. (1)** All fees set out in this Rule are payable to the Commission.

**(2)** The fees payable when an application for a licence is submitted to the Director are:

- (a) **\$600**, for a licence as a mortgage brokerage,
- (b) **\$300**, for a licence as a mortgage broker,
- (c) **\$300**, for a licence as a mortgage associate,
- (d) **\$600**, for a licence as a mortgage administrator.

**(3)** The fees payable when an application for an endorsement is submitted to the Director are **\$400**.

**(4)** The fees to maintain a licence are payable annually on or before **January 1<sup>st</sup>** in the following amounts:

- (a) **\$600** for a mortgage brokerage licence;
- (b) **\$300** for a mortgage broker licence;
- (c) **\$300** for a mortgage associate licence;

- (d) **\$600** for a mortgage administrator licence.
- (5) A person holding a licence in multiple classes shall submit the fee for each class of licence held.
- (6) The fee to maintain an endorsement is **\$300** payable annually on or before **January 1<sup>st</sup>**.
- (7) The fee for an exemption application is **\$300**.
- (8) The fee payable for each request to review an application on an expedited basis is **\$300**.
- (9) For the purposes of section 87 of the Act, the late fee payable is **\$100** for each document filed outside the prescribed time period.

**PART 3  
RECOVERABLE FEES AND COSTS**

- 3. For a compliance review, the following fees and expenses are recoverable by the Commission under sections 58(8) of the Act:
  - (a) \$50 per hour for each employee of the Commission involved in the review,
  - (b) disbursements properly incurred by the Commission for a compliance review,
  - (c) fees paid or payable to an expert,
  - (d) disbursements properly incurred by an expert,
  - (e) fees paid or payable for legal services, and
  - (f) disbursements properly incurred in connection with the provision of legal services.

**PART 4  
REFUNDS AND DISCRETIONARY FEE REDUCTION**

**Refunds**

- 4. Upon the application of the person who made the application or the filing, the Director may at his or her sole and absolute discretion grant a refund of the fee paid on the making of the application or the filing or such part thereof as the Director considers fair and reasonable, where:
  - (a) an application or filing is abandoned before work has begun to process the application or filing;
  - (b) an application or filing is filed in error; or

- (c) where for reasons beyond the person's control a person ceases to exercise the business for which the licence is issued.

**Discretionary fee reduction**

- 5. (1) If the Commission considers it to be in the public interest, the Commission may order that any fee which it is required to charge:
  - (a) be varied by reducing the fee or cost payable; or
  - (b) does not apply.
- (2) If the Director considers it to be in the public interest, the Director may order that any fee which the Director is required to charge:
  - (a) be varied by reducing the fee or cost payable; or
  - (b) does not apply.

**PART 5  
EFFECTIVE DATE**

- 6. This Rule comes into force on 1 April 2016.