

TUITION PAYMENT PREFERENCE FORM 2018-2019

RESPONSIBLE PARTY (Actual tuition payer) \_\_\_\_\_

ADDRESS \_\_\_\_\_

CITY \_\_\_\_\_ STATE \_\_\_\_\_ ZIP \_\_\_\_\_

STUDENT NAME(S) (List each Child) \_\_\_\_\_

All payments made directly to the school must be in the form of cash, cashier's check, money order, or credit card (NO PERSONAL CHECKS). ALL FEES are NON-REFUNDABLE. In addition to any tuition installments and fees due, a penalty of up to \$1,000.00 will be payable upon the early withdrawal/dismissal of a student during the school year.

For the 2018-2019 school year, I will pay my student's account by the payment option initialed below:

Direct Full Payment Plan. The entire amount of tuition and book/activity fees is paid on or before July 20, 2018. Payment is made directly to the school Business Office. A 3% tuition discount will be applied to accounts paid in full by July 20th. The 3% discount will NOT be given if payment is received after July 20th.

Unless the Direct Full Payment Plan is selected, all payments must be made through FACTS Tuition Management, and any accounts without a FACTS agreement will be assessed an additional monthly fee.

FACTS Tuition Management Semester Plan (2 installments - July and December). There is a \$10.00 annual fee for this plan.

FACTS Tuition Management Monthly Plan (10 months - July through April). There is a \$45 annual fee for this plan.

Under the FACTS plans, tuition and book/activity fee payments are made on the 5th or the 20th of each month via ACH debit to your checking or savings account, or automatic charge to your American Express, Discover or MasterCard. Credit card payments will include an additional convenience fee.

You must set up a FACTS agreement online at https://online.factsmgt.com/signin/4CV18 authorizing your bank or credit card company to make automatic payments to FACTS. Annual fees for FACTS agreements are automatically charged up front to your bank account or credit card when your FACTS agreement is activated. Dependent upon the approval of the school, you have the flexibility of being able to change the date of any given FACTS payment to a day other than the 5th or 20th, but you must contact Arlington Baptist School Business Office three business days prior to your scheduled payment date in order to ensure there will be sufficient time to reschedule your payment.

FACTS offers optional Peace of Mind Tuition Protection Program. For a non-refundable annual fee of \$20.00 per FACTS Agreement, FACTS will pay your school the remaining unpaid balance on your FACTS Agreement (except payments in arrears) in the event of the death of the responsible party or his/her legal spouse. This is only for individuals under age 70. Coverage begins when the fee for Peace of Mind has been paid to FACTS. Please indicate your intention by initialing below. If you are re-enrolling in FACTS, your Peace of Mind election will remain as it was for the previous school year, unless you initial an option below.

Yes, I want to sign up for the FACTS Peace of Mind Program. (Please provide the following:)

SSN: - - Date of birth / / Married Single

No, please do not enroll me in Peace of Mind

If you are re-enrolling in FACTS, you do not have to complete a new FACTS Agreement. However, if your bank information has changed from last year's FACTS Agreement, you will need to contact FACTS online at https://online.factsmgt.com/signin/4CV18 or by phone at 1-800-624-7092 to update your account.

BEFORE WE CAN PROCESS YOUR STUDENT'S REGISTRATION, ALL OF THE FOLLOWING MUST BE RETURNED TO THE BUSINESS OFFICE: 1) Signed and initialed Tuition Payment Preference Form, 2) Registration and Technology Fees, 3) Registration Form, and 4) FACTS Automatic Tuition Payment Agreement Form (with attachments) or completed online enrollment.

I agree to make tuition payments for the 2017-2018 school year according to the option selected above and agree to meet all financial obligations that I have committed to for this school year. I have read the school Tuition Policy and agree to abide by this policy.

Responsible Party's Signature

Date